## MINISTRY TRANSPORTATION REQUEST FORM

Submit your request at least 3 weeks in advance to the church administrator in person, or by scanning to via email to <u>connect@fellowshipchristianchurch.org</u>. Your request is subject to driver and vehicle availability. The Church Administrator will confirm your transportation approval via email with your assigned staff CC'd.

NAME OF MINISTRY:

MINISTRY LEADER NAME:

MINISTRY LEADER PHONE #:

DATE FORM SUBMITTED:

MINISTRY LEADER EMAIL:

**PURPOSE OF REQUEST:** 

Date Requesting	Loading Time	Depart Time	Return Time	# Passengers	Vehicle Requested
					Van Cruiser (≥15 passengers)
Loading Location/Address:					
Destination Location/Address:					
Additional Notes: Please include any pertinent details or additional stops you are requesting to make.					